



**Philadelphia Area Consortium of Special Collections Libraries**

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**Minutes of a Special Meeting of the Executive Committee  
Tuesday, July 20, 2004, 2:30 p.m. – via teleconference**

**Present:** *David Moltke-Hansen, Edward Morman, Robert Kieft, Janet Evans, Michael Ryan, Robert Kieft, Eric Pumroy, Derick Dreher, V. Chapman-Smith, Laura Blanchard (ex officio)*  
**Absent:** *William Lang, Terry Snyder, Gary Kulik*

David Moltke-Hansen called the meeting to order. The approval of the minutes of the previous meeting was deferred until the next regular meeting.

**Letters of Support.** The group discussed issues relating to letters of support from PACSCL for members' grant applications to such entities as the Commonwealth of Pennsylvania. Upon motion duly made, seconded, and unanimously carried, it was

**RESOLVED, that the chair of PACSCL be authorized to supply a general letter certifying an institution's membership in good standing and affirming PACSCL members' important contribution to the intellectual life of the region.**

**IMLS.** David Moltke-Hansen referred to a recent e-mail from Robert Martin encouraging a PACSCL delegation to contact a program officer to discuss the Greater Philadelphia Research Collections Network. It was suggested that a small delegation of executive committee members make the trip to Washington. Committee members are encouraged to contact David Moltke-Hansen; Laura Blanchard will then poll the delegation for available dates in August, and these dates will then be offered to IMLS. It was mentioned that Martin will be coming to Philadelphia in mid-August to address a gathering; perhaps it would be possible to meet with him informally at that time while still pursuing an appointment with the program officer.

**William Penn Foundation.** The team to visit the William Penn Foundation will consist of David Moltke-Hansen, Ruth Hughes, Dan Elliott, and V. Chapman-Smith, assuming that program officer Courtney Wilson will accept the meeting time of 3:00 p.m. on Thursday, August 5. It will be imperative that a lead institution for the project be identified; David Moltke-Hansen will contact some possible lead institutions.

**Mellon initiatives.** The lead institution for GIS will be The Athenaeum of Philadelphia. Bruce Laverty will convene a meeting of that group in early August to work on the proposal. A lead institution remains to be identified for the assessment initiative. It was agreed that it might be possible for one institution to be the fiscal agent but another to be the employer of the surveyors. Possibilities for the lead institution include some variant of the Tri-Colleges and the Presbyterian

Historical Society. Laura Blanchard will contact Margery Sly at the Presbyterian Historical Society to discuss. David Moltke-Hansen and Rachel Onuf will work on a draft of the proposal to turn over to Laura Blanchard and a team of readers in early August. Laura Blanchard will work on gathering additional data and consulting with the readers; she will make revisions to the draft and ask Rachel Onuf to review it again during the week of August 16. Robert Kieft offered to be one of the readers for the assessment initiative; V. Chapman-Smith offered to be a reader for the GIS initiative.

There being no further business, the meeting was adjourned at 3:10.

Respectfully submitted,  
Laura Blanchard