



Philadelphia Area Consortium of Special Collections Libraries

c/o The Historical Society of Pennsylvania
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WINTER MEETING OF THE BOARD OF DIRECTORS
Wednesday, December 17, 2004, 3:30 p.m.
Conversation Hall – Room 201, City Hall

A G E N D A

- Welcome and Introductions
- Presentation on Conversation Hall – Greta Greenberger
- Presentation on Upcoming Additions to City of Philadelphia GIS System – Joan Decker and colleagues
- Minutes of September 15 Meeting
- Treasurer's Report and Proposed 2005 Budget
- Membership Application of New Member (Abraham Lincoln Foundation/Union League)
- Call for Nominations for Executive Committee
- Reports:
 - Access: Current funding proposals
 - Outreach: Modern Language Association, National History Day, One Book One Philadelphia
 - Nomination and Governance: Consideration of associate memberships for libraries outside Greater Philadelphia
 - Strategic Plan Review
- Old Business
- New Business
- Adjournment

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Directions to Conversation Hall: Enter on the northeast side of City Hall - near Masonic Temple, Marriott Courtyard, etc. Take the elevator or stairs to the second floor immediately upon entering. Make a right on the second floor where there are usually guards seated at a table. Walk to the end of the corridor. Make a left and you will see the entrance to Conversation Hall.

Executive Director's Report

My report is made much simpler this season by the fact that most of our agenda items were discussed at the November 17 executive committee (minutes attached).

Treasurer's Report and Proposed 2005 Budget. As the treasurer's report attests, we narrowed the deficit in 2004 by a combination of increased revenue from new members and underspending in some significant categories. Absent some unforeseen and expensive circumstance, we should enter 2005 with ample cash reserves to fund the deficit in the 2005 budget.

Regarding that budget, you will see in the narrative that it is conservative on the income side and that it provides "worst-case" estimates for several spending categories. It is a realistic, although cautious, budget and suggests that the Board give some thought to ways of continuing to grow the top line – through additional dues increases, increased membership, or fund-raising for operating expenses and capacity building – in 2005.

Last December the Board authorized dues increases to \$1,200 across the board for 2004 and to a sliding scale of \$1,200, \$1,300, or \$1,400 for 2005, based on size of library budget. I will be sending dues notices in February or March.

Membership Application of New Member (Abraham Lincoln Foundation/Union League). I sent you all a paper copy of the Union League's application letter along with your meeting notice; another copy is included in this meeting packet. You will be asked to vote on this membership application at this meeting.

Call for Nominations for Executive Committee. A list of executive committee members and their terms is included in this package. David Moltke-Hansen's first term expires in March 2005, so he is eligible to stand for election for a second term. Gary Kulik, whose first term expires March 2005, is leaving Winterthur, so a replacement for his seat on the executive committee is needed.

We also had two interim appointments, V. Chapman Smith and Bob Keift, both replacing members whose elected terms end in March 2005. Although our bylaws make no specific provisions for interim appointments, it makes sense to me that since each appointment was for less than one-half a term they should now be eligible to stand for election for their first terms in their own right in March.

The chair of the nominations and governance committee, Edward Morman, will be issuing a call for nominations at the December meeting. Members wishing to propose themselves or other members for office may contact him.

Access: Current funding proposals. As reported in the November executive committee minutes, we have submitted a \$410,000 grant proposal for the consortial survey initiative and a \$50,000 planning grant proposal for the Greater Philadelphia GeoHistory Network to the Andrew W. Mellon Foundation. We have also submitted a \$500,000 proposal to the William Penn Foundation to fund the OPAC/Z39.50 initiative and a cultural records management project.

We expect to hear from Mellon next week and from William Penn in the spring. Thanks are due to all those who worked so hard to bring these proposals to fruition, and especially to HSP, Haverford, the Athenaeum, The Library Company of Philadelphia, and the Philadelphia Museum of Art for volunteering to serve as lead institutions and/or administrative agents for these important projects.

Modern Language Association. Bob Kieft reports that PACSCL was listed in MLA's "errata" mailing. At this writing, I am in the process of preparing a "PACSCL for the holidays" page of opening hours, exhibitions and events, which will become the "featured link" on the homepage with copy referencing the upcoming MLA meeting. The call for information is attached.

One Book One Philadelphia. The selection for this program, running from January 18 – March 15 this year, is *The Things They Carried* by Tim O'Brien. PACSCL will sponsor a "Beyond the Book" event on March 16, which the One Book folks will include on their calendar and website. John Baky will speak on a topic related to LaSalle's Imaginative Representations of the Viet Nam War collection, while Gary Kulik will use the research for his forthcoming book to explore the ways that memories of the war are shaped by subsequent events. This program will be held at HSP in the evening, following our March quarterly meeting, and I hope that you will all save the date and encourage staff members to join us. I am putting together a complementary web page for the project and, as you know, have asked PACSCL members to provide a brief description of relevant collections as well as information on any online resources or complementary programming during the One Book period. The call for information is attached.

National History Day. The project team has chosen January 10-22, 2005 as the period to be publicized as an open house, during which younger researchers will be especially welcome. The call for info, with additional suggestions, is attached.

Associate Memberships. The last time this was discussed, the Board decided not to offer associate memberships based on institution size. Requests from some librarians outside what we consider the Greater Philadelphia area suggest the Board may want to revisit the notion of associate memberships based on location. I am pulling a list of the out-of-area invitees and attendees from last December's symposium for the executive committee's consideration, and they will make a recommendation for next steps to the Board.

Strategic Plan. The Executive Committee reviewed the strategic plan at its November 17 meeting and concluded that, if our grant proposals are funded, we will be busy in 2005 with fulfillment of these proposals, together with some additional outreach and professional development activities as described in the plan. If the Board concurs, no revision of the plan is required at this time.

--Laura Blanchard
December 10, 2004

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS (DRAFT)
September 15, 2004, 3:30 p.m.
Rosenbach Museum & Library, 2008-2010 DeLancey Place, Philadelphia PA 19103

***In attendance:** Lorena Boylan, Academy of Natural Sciences; Martin Levitt, American Philosophical Society; Eric Punroy, Bryn Mawr College; Edward T. Morman, College of Physicians; David Moltke-Hansen, The Historical Society of Pennsylvania; John McAskill, LaSalle University; Janet Evans, Pennsylvania Horticultural Society; Dan Elliott, Philadelphia Museum of Art; Margery Sly, Presbyterian Historical Society; Derick Dreher and Elizabeth Fuller, Rosenbach Museum & Library; Todd Wilmot, St. Charles Borromeo Seminary; Christopher Densmore, Swarthmore College; Timothy Murray, University of Delaware; Lynn Dorwaldt, Wagner Free Institute of Science; Gary Kulik, Winterthur Museum & Library. Also attending, Laura Blanchard, PACSCL Staff (ex officio, nonvoting); Christa Williford, CLIR Fellow, Bryn Mawr College.*

***Not represented:** Athenaeum of Philadelphia; Chemical Heritage Foundation; City of Philadelphia Department of Records; Free Library of Philadelphia; Hagley Museum & Library; Haverford College; Library Company of Philadelphia; The Lutheran Theological Seminary at Philadelphia; National Archives and Records Administration; Temple University; Villanova University.*

David Moltke-Hansen called the meeting to order and welcomed John McAskill, representing new member LaSalle University, and Christa Williford, a CLIR fellow at Bryn Mawr College..

The minutes of the June 9 meeting were approved as circulated.

Janet Evans presented the treasurer's report, which is incorporated herein by reference. Derick Dreher asked if new computer equipment had been purchased for central staff; Laura Blanchard explained that a new computer and printer had been purchased at the time the office relocated to The Historical Society of Pennsylvania in March.

Strategic plan. The draft plan circulated prior to the meeting was adopted upon motion duly made, seconded, unanimously carried with two modifications: including images in the vision for access to records; rewriting section on additional funding sources and endowment as something for the development committee to consider. Members in attendance expressed their thanks to committee chairs for their hard work, Michael Ryan for his suggestions on clarity, and David Moltke-Hansen for his leadership on the strategic planning process.

Funding Updates. David Moltke-Hansen led discussion on the following:

Consortial Survey Assessment. A draft was sent to Mellon on August 31 and program officers have responded with minor concerns and clarifications. David Moltke-Hansen announced Rachel Onuf's departure from HSP in mid-November, which will result in some budget changes to reflect her participation as a consultant. Haverford will serve as administrative agent and HSP will be the host institution. The final proposal is due October 1.

GIS. The Athenaeum will be the administrative agent for this planning grant. Mellon had some comments on the first draft, sent August 31. The final proposal is due October 1.

William Penn Foundation. This proposal addresses two parts of the PACSCL strategic plan: OPAC/Z39.50 and cultural records. PMA will be the administrative agent for both, but the Library Company will lead on OPAC/Z39.50 and HSP will host the cultural records project. There was considerable discussion on cultural records component, including what the concrete deliverables would be (catalog records, assessment report, finding aids). Eric Pumroy remarked that this initiative will serve as a pilot for consortial cataloging projects grouped around particular topics. It will also serve as a pilot for bringing in collections outside the PACSCL membership as part of the Greater Philadelphia Research Collections Network. Complete proposal is due at PMA on September 24, and at the William Penn Foundation October 1.

IMLS: A PACSCL delegation met with senior program officer Susan Malbin September 8. IMLS has brand-new criteria, and Malbin suggested areas that are the most generously funded or in which it has the most interest, including funding for “twenty-first century librarians.” The Development committee will consider this issue at its next meeting.

NEH: There may be funding opportunities relating to the NEH “We the People” initiative. Eric Pumroy commented that the religion and philanthropy cluster from the access committee may be close to formulating a project that might be a possibility for NEH.

NEA: It was suggested that NEA be added to the list of potential funders because of the director’s passionate interest in literature. It was suggested that he be invited to speak at a future PACSCL event.

Outreach

Modern Language Association: Laura Blanchard reported on Bob Kieft’s considerable efforts to find opportunities for PACSCL and MLA to work together on MLA’s December meeting in Philadelphia. Kieft has been successful in placing an item in MLA’s program supplement; he is also doing a mailing to organizers of sessions relating to Philadelphia. Blanchard will circulate a call for information about PACSCL hours, programs during MLA week in order to construct a “PACSCL Welcomes MLA” page. It was agreed that it would be problematic to create and staff a booth for this event. The board expressed its deep appreciation to Bob Kieft for his faithful attention to this project.

National History Day. Laura Blanchard reported that plans are going forward for this important event, and referred attendees to the material in the executive summary of their meeting packets. There are 29 institutional partners. She reminded attendees of two areas for potential PACSCL participation: member library open houses for student researchers; and lists of collection holdings that relate to sample questions on the 2005 theme.

Professional Development. Laura Blanchard reported that the Fall 2004 workshop has been postponed because the organizer has not returned from maternity leave. She will pursue the issue of further events with committee chair Terry Snyder in October.

Other events and queries. David Moltke-Hansen announced that there would be a Black History Day celebration April 20. Joe Certaine is chairing that effort. Chris Densmore asked about the book chosen for the 2005 One Book, One Philadelphia program. Laura Blanchard explained the Mayor's desire to keep the book a surprise prior to the announcement but said she would ask about the topic. Edward Morman gave a short report on plans for the Mutter Museum in the wake of Gretchen Worden's death. Upon motion duly made, seconded and unanimously carried,

Whereas the Officers and Board of the Philadelphia Area Consortium of Special Collection Libraries have learned with great sorrow of the death of Mutter Museum Director Gretchen Worden on August 2, 2004; and

Whereas Gretchen Worden is remembered for her passionate commitment and distinguished contributions to the cultural life of Philadelphia, and particularly to the Mutter Museum of the College of Physicians, where she worked for more than twenty-five years, serving for most of that time as Curator or Director; and

Whereas Gretchen Worden fostered inter-institutional collaboration and encouraged cooperation between the museums and libraries of Philadelphia, and in doing so enhanced the Mutter Museum's status as a scholarly resource and as a vehicle for public education about both health and history; now, therefore,

Be it resolved by the Officers and Board of the Philadelphia Area Consortium of Special Collection Libraries that they celebrate the service of Gretchen Worden to Philadelphia's cultural community; and

Be it further resolved that the Officers and Board the Historical Society of Pennsylvania extend heartfelt condolences at this great loss to the family and close friends of Gretchen Worden; and

Be it further resolved that this resolution be noted in the minutes of the September 2004 meeting of the Board of the Philadelphia Area Consortium of Special Collection Libraries, and that it be formally transmitted to the Chief Executive Officer of the College of Physicians for further distribution as he sees fit.

The next meeting of the Board of Directors will be held Wednesday, December 15 at 3:30 p.m. in Conversation Hall, City Hall. A holiday celebration will follow.

There being no further business, the meeting was adjourned at 4:42 p.m.

Respectfully submitted,
Laura Blanchard for the Secretary

Minutes of a Meeting of the Executive Committee (DRAFT)
Wednesday, November 17, 2004, 3:00 p.m.
The Historical Society of Pennsylvania, 1300 Locust Street, Philadelphia

In attendance: David Moltke-Hansen, Robert Kieft, Edward Morman, Leslie Simon, Eric Pumroy, Michael Ryan, Derick Dreher (by telephone).

Also present: Christa Williford, Laura Blanchard

Absent: Janet Evans, Gary Kulik, Terry Snyder, William Lang

David Moltke-Hansen called the meeting to order.

Upon motion duly made, seconded, and unanimously carried, the minutes of the August 11 and September 15 executive committee meetings were approved as circulated.

Mellon consortial survey grant proposal. The proposal was sent in early October. Mellon program staff have responded with an intellectual property agreement for PACSCL to review. That review is in process and PACSCL will be responding to Mellon this week.

Robert Kieft reported on various conversations he has been having with the Oberlin Group and other stakeholders regarding the ARL Hidden Collections initiative. He reported that Winston Tabb of Johns Hopkins is applying for a grant to do assessment on selected collections from a number of libraries to develop protocols for the Hidden Collection schemes. Some more cost effective means of gaining intellectual control over collections were discussed, including HSP's plan to develop a basic record for its 130,000 pamphlets for a unit cost of about \$4; and a model for adapting the archival experience to create a "collection level record" for a collection of books. After some discussion it was decided to invite Bill Garrison of the Hidden Collections project, and perhaps some other stakeholders, to meet with PACSCL staff once the Mellon grant has been awarded and discuss the possible crosswalk between PACSCL's project data and Hidden Collections.

Mellon GIS proposal. Bruce Lavery will meet with Roger Moss November 18 to review the GIS intellectual property agreement and the other principal stakeholders have already sent their comments.

William Penn Foundation. Courtenay Wilson has a good grasp on the OPAC/Z39.50 portion of this project but had some question about the need for the cultural records management component of the grant. David Moltke-Hansen, Laura Blanchard, and V. Chapman-Smith met with Wilson November 1; following that meeting, GPCA and PACSCL sent a joint letter to the GPCA e-list asking which organizations might be interested in records management assistance. Eleven organizations, representing a good cross-section of GPCA members, responded, some with some very insightful comments. This information will be relayed to Courtenay Wilson this week.

OA. Michael Ryan reported that John Ockerbloom thinks he will be able to devote some time to developing a project in early spring. He offered to defer to other institutions if a more timely

approach could be worked out, but it was agreed that this timetable would work well because the earliest time at which PACSCL could again approach Mellon is likely to be this fall.

Other funding in the context of the strategic plan. It was generally agreed that, given the quantity of effort that will have to be directed to carrying out the work of the three current proposals, if funded, Year I of PACSCL's 2005-2009 plan can easily be devoted to implementation of these initiatives, with additional work placed against outreach, professional development, and building institutional capacity. A wide-ranging discussion led the group to this point; its highlights include:

- NEH: Entertain something based on the Mellon assessment project
- IMLS: Consider "21st Century Librarians" for December 2005
- Religion/philanthropy: this group may be ready to begin preparing a proposal
- Delmas might be willing to finance a conference. Some topics put forward included
 - New ways of connecting electronically
 - New ways of doing research on cities
- Consider "rescuing" Ted Hirshberg's data on the social history of Philadelphia
- Approaching HPP for an ongoing online exhibitions initiative
- Developing technology infrastructure – using PALCI servers as our repository
- PALINET is interested in being an institutional repository for books
- Staff symposia as low-cost professional development: programs twice a year at which library staff present papers on work they're engaged in
- Outreach: building a list of listservs as publicity outlets (part of Wm Penn proposal)
- One Book One Philadelphia. Ed Morman volunteered to chair an ad-hoc committee to work on a PACSCL program around the theme of Vietnam. Two speakers could be Gary Kulik, who is about to work on a book on Vietnam and memory; and John Baky of LaSalle University. David Moltke-Hansen volunteered HSP as a meeting venue. Leslie Simon volunteered NARA as the lead for a complementary online exhibition. Laura Blanchard will survey member libraries for summaries of relevant collections and any complementary programming they may have planned.

Associate members. This issue was raised again but only in the context of potential members who fall outside PACSCL's logical geographic boundaries. It was sparked by a request from Pam Snelson at Gettysburg. It was agreed that this would be placed on the December meeting agenda. Laura Blanchard will pull a list of out-of-area invitees and attendees from the December 2003 symposium.

There being no further business, the meeting was adjourned at 4:45 p.m.

Respectfully submitted,
Laura Blanchard for the Secretary

Treasurer's Report

PACSCL's primary checking account showed a balance of \$62,834.57 as of November 30, 2004, reflecting once again the \$33,300 deposited in late November for the annual OPAC vendor payment. We expect to end the year with a balance of approximately \$25,000.

The balance in the Vanguard money market fund as of the last statement, September 30, was \$20,015.90. Income on this fund has been relatively modest in 2004 so it is expected that any change will be in the range of \$40-\$60 for the fourth quarter.

The budget for 2005 has been described in the budget narrative as well as in the Executive Director's report. PACSCL has the funds to cover the modest deficit indicated here.

Respectfully submitted,
Janet Evans, Treasurer
December 10, 2004

PACSCL 2005 Budget -- Proposed

INCOME and REIMBURSABLES	2004 Budgeted	2004 YTD actual	2004 projected	2005 budgeted
Dues	30,000.00	31,700	31,700	36,300
Interest (bank and money market)	500.00	258.60	265.00	200
Other income	0	400	400	0
In-kind gifts -- office space	3,600.00	3,600	3,600	3,600
In-kind gifts -- use of shared office equipment	600.00	600	600	600
TOTAL	34,700	36,558.6	36,565	40,700
EXPENDITURES				
Blanchard	25,000.00	22,913	25,000	25,000
Professional services	2,000.00	650	650	3,000
Office (space rental--contributed)	3,600.00	3,600	3,600	3,600
Office --use of shared equipment—contributed)	600.00	600	600	600
Office equipment purchase	3,000.00	2,691.67	2,691.67	1,000
Seminar/other meeting expense	300.00	400	400	1,000
Insurance	2,300.00	2,034	2,034	3,000
Internet services (web, search engine)	500.00	646.30	785.95	1,500
Entertainment (holiday party, etc.)	600.00	0	100	500
Professional memberships	600.00	525	525	600
Other misc.	1,800.00	725.44	1,158.06	1,800
[new for 2005] Office supplies, postage and telecommunications	0	0	0	1,000
TOTAL	40,300	34,785.41	37,544.68	42,600

Comment:

The 2005 dues income figure is conservative, predicated upon no new members joining the consortium in 2005 (dues income from The Union League, however is included, on the assumption that their application will be approved at the December 2004 meeting). This represents the first year of a tiered dues structure of \$1,200 / \$1,300 / \$1,400.

The 2004 "other income" numbers represent income and expense for professional development breakfast on the HSP assessment model. The expense has been included in the "seminar and other meeting expense" line.

The professional services budget for 2005 reflects the possibility that several grant-related vendor contracts may require legal review.

The \$1,000 for equipment purchase is a contribution toward future upgrades, most probably in 2007 or beyond.

We have increased the seminar/other meeting expense line to allow for modest public programming, including a March 2005 "One Book One Philadelphia" event.

Because it will be necessary to indemnify PACSCL members who are participating in certain grant-funded initiatives against any liability arising from public access to shared data, it is possible that PACSCL's insurance costs may increase. Laura Blanchard is investigating this with PACSCL's insurance broker, and David Moltke-Hansen is pursuing with a second broker.

Current internet expenses include \$100 for web hosting and e-mail, \$250 for an online survey utility, and \$499 for the PicoSearch search engine. (Funding for the search engine is provided by the small balance remaining from the grant from the Gladys Krieble Delmas Foundation for creation of online finding aids, restricted funds that form part of PACSCL's cash reserves.) The increase in internet expenditures for 2005 assumes the need for some contributed cost to support the more robust web presence called for in our grant proposals to the Andrew W. Mellon and William Penn Foundations.

The "other miscellaneous" category allows for expenditures on new projects not envisioned at the time of budget creation. In 2004, the figure represents travel for the PACSCL delegation to The Andrew W. Mellon Foundation in May 2004 and funds for office supplies, postage, and telecommunications, previously absorbed by The Blanchard Company. These expenses have been given a new line item for the 2005 budget.

December 10, 2004

ABRAHAM LINCOLN FOUNDATION/Union League of Philadelphia
TEXT of letter of application mailed to David Moltke-Hansen

The Abraham Lincoln Foundation of the Union League of Philadelphia, (a publicly accessible 501c3 organization), would like to apply for membership in the Philadelphia Area Consortium of Special Collections Libraries (PACSCL).

Our Library and Archives located on Broad Street in center city Philadelphia in an 1864 John Fraser Building, houses a unique collection of rare books and memorabilia focusing on Abraham Lincoln and the Civil War as well as a large fine arts collection featuring 19th and 20th century historical paintings and sculpture.

Two of our most treasured objects include a copy of the Emancipation Proclamation with Abraham Lincoln's signature and a telegram announcing the surrender of the Confederate Army.

The Library and Archives is staffed by the Director of the Archives and an ALA accredited librarian. We are currently undertaking an automation project that will enable the library's collection to be viewed via our Web OPAC. The Archives is also planning to acquire several thousand additional volumes on the Civil War that would render the Union League Archives with the largest collection of Civil war volumes in the area.

The Union League of Philadelphia is looking forward to participating and sharing its vast Civil War resources and collaborating with the members of PACSCL.

Sincerely,

Beth DeGeorge
Librarian

**Philadelphia Area Consortium of Special Collections Libraries
Officers and Executive Committee December 2004**

Elected:

David Moltke-Hansen, Chair -- first term expires 3/05
Ed Morman, vice Chair – second term expires 3/06
Robert Kieft, secretary, replacing Elizabeth Swan, whose first term would expire 3/05, Appointed June 2004.
Janet Evans, treasurer – second term expires 3/06
V. Chapman-Smith, replacing William Lang as at-large, whose second term expires 3/05. Appointed May 2004.
Gary Kulik, at large – first term expires 3/05

Ex-officio:

Derick Dreher, Chair, Outreach Committee; William Lang, Immediate Past Chair; Eric Pumroy, Chair, Access Committee; Michael Ryan, Chair, Development Committee; Terry Snyder, Chair, Professional Development Committee.

Executive Committee composition 1996-2004:

April 1996	Michael Ryan, Chair; Thomas Whitehead, Vice Chair; Martha Repman, Secretary; Mary Ellen Chijioke, Treasurer; Susan Hengel, and Stephen K. Urice, at large
April 1997	Michael Ryan, Chair; Mary Leahy, Vice Chair; Eric Pumroy, Secretary; Mary Ellen Chijioke, Treasurer; Aviva Astrinsky and Susan Hengel, at large
April 1998	Eric Pumroy, Chair; Mary Leahy, Vice Chair; Susan Hengel, Secretary, Lorena Boylan, Treasurer; Aviva Astrinsky and Allen Townsend, at large
April 1999	Eric Pumroy, Chair; Allen Townsend, Vice Chair, C. Danial Elliott, Secretary, Lorena Boylan, Treasurer; Elizabeth E. Fuller and Diana Fransuzoff-Peterson, at large
April 2000	Eric Pumroy, Chair; Allen Townsend, Vice Chair, C. Danial Elliott, Secretary, Elizabeth E. Fuller, Treasurer, Diana Fransuzoff-Peterson and Kathy Coyle, at large
April 2001	William Lang, Chair, Allen Townsend, Vice Chair, C. Danial Elliott, Secretary, Elizabeth E. Fuller, Treasurer, Diana Fransuzoff-Peterson and Kathy Coyle, at large
April 2002	William Lang, Chair, Edward Morman, Vice Chair, C. Danial Elliott, Secretary, Elizabeth E. Fuller, Treasurer, Diana Fransuzoff-Peterson and Janet Evans, at large
April 2003	David Moltke-Hansen, Chair, Edward Morman, Vice Chair, Elizabeth Swan, Secretary, Janet Evans, Treasurer, William Lang and Gary Kulik, at large
April 2004	David Moltke-Hansen, Chair, Edward Morman, Vice Chair, Robert Kieft, Secretary (elected June 2004), Janet Evans, Treasurer, William Lang and Gary Kulik, at Large. Following the adoption of the new bylaws, William Lang assumed the position of Immediate Past Chair and Michael Ryan the chair of the development committee and their places as elected members taken by V. Chapman-Smith (appointed May 2004) and Robert Kieft. Committee chairs were added to the Executive Committee pursuant to the new bylaws.

**PACSCL Web Tie-in Opportunities
Request for Information**

1) Modern Language Association: Planned launch, December 10.

To aid MLA attendees in planning ways to make literate use of their free time in Philadelphia. If you will be open the week between Christmas and New Year's, we'd like to include your hours and any special exhibitions or programming.

- *Schedule, exhibition/event information (web links greatly desired) to Laura Blanchard by December 8.*

2) National History Day, planned launch, December 22

We are hoping to have PACSCL "library open house" for middle- and high school students during the period January 10 – January 22, 2005, to encourage the students to use primary sources as they research topics related to the theme of "Communications: The Key to Understanding." The National History Day Philly competition date is April 21, 2005. If there are particular days that would be best for these young researchers to visit your institution during that period, we'd like to list them on one page, along with any special information ("only two students at a time permitted;" "call to make an appointment with a research librarian;" "best time to visit, Wednesdays after 3:30", e.g.). If you have public programming relating to this theme at any time in the first quarter of 2005, I'd like to list that as well.

- *Information to Laura Blanchard by December 13*

3) One Book, One Philadelphia, Planned launch, January 1
The Things They Carried, by Tim O'Brien

PACSCL is listed as a sponsor for this event, which runs from January 18 – March 15. We are considering a public "Beyond the Book" event, in a project spearheaded by Edward Morman of the College of Physicians of Philadelphia. We would also like to create a webpage similar to what we did for the 2003 program, which you can see at <http://www.pacscl.org/news/onebook/index.html> . A brief description of your library's holdings relating to Vietnam, as well as information on any online resources or public programming, would be appreciated.

- *Collection and public programming information to Laura Blanchard by December 17*

Send information electronically to Laura Blanchard at lblanchard@pacscl.org . Late submissions will be gratefully accepted but would prefer to have material in hand by the deadlines. Thanks!