



Philadelphia Area Consortium of Special Collections Libraries

c/o The Historical Society of Pennsylvania
1300 Locust Street, Philadelphia PA 19107
215-985-1445 voice, 215-985-1446 fax
<http://www.pacscl.org/>

**FALL MEETING OF THE BOARD OF DIRECTORS
September 28, 2005 – 3:00 p.m. – Rosenbach Museum & Library
2008-2010 DeLancey Place, Philadelphia PA 19103**

A G E N D A

- Welcome and opening remarks – chair
- Introductions and sharing of one problem and one resources as noted above
- Break into committee groups to discuss those areas
- General session – report out
- General session – discussion

Meeting outcome: framework for a year long planning process, which may include

- Visitations to library directors by teams of executive committee members – to answer questions including what their understanding is of PACSCL, ways they think their institutions can help PACSCL, ways PACSCL can help them
- The November summit with PACSCL/PALINET/PALCI to explore possible opportunities for collaboration
- A half-day retreat, spring 2006, including library directors, to consider PACSCL's longer-term ambitions and future

Attachments:

Minutes of June 15, 2005 Quarterly Meeting
Two Page Strategic Planning Grid



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MINUTES OF A MEETING OF THE BOARD OF DIRECTORS

Wednesday, June 15, 2005, 3:30 p.m.

College of Physicians of Philadelphia, 19 South 22 Street

***In Attendance:** Richard Shrake, American Philosophical Society; Eileen Magee, The Athenaeum of Philadelphia; Eric Pumroy, Bryn Mawr College; Elsa Atson, Chemical Heritage Foundation; Joan Decker, City of Philadelphia, Edward Morman, College of Physicians of Philadelphia; Terry Snyder, Hagley Museum & Library; Robert Kieft, Haverford College; David Moltke-Hansen, The Historical Society of Pennsylvania; John Baky, LaSalle University; Ruth Hughes, Library Company of Philadelphia; Karl Krueger, The Lutheran Theological Seminary at Philadelphia; Leslie Simon, National Archives; Janet Evans, Pennsylvania Horticultural Society; Dan Elliott, Philadelphia Museum of Art; Margo Szabunia, Presbyterian Historical Society; Todd Wilmot, St. Charles Borromeo Seminary; Chris Densmore, Swarthmore College; Thomas Whitehead and Larry Alford, Temple University; Beth DeGeorge, The Union League of Philadelphia; Timothy Murray, University of Delaware; Michael Ryan, University of Pennsylvania Library; Bente Polites, Villanova University; Lynn Dorwaldt, The Wagner Free Institute of Science; Cate Cooney, Winterthur Museum, Garden & Library, Laura Blanchard, PACSCL staff (ex officio, nonvoting).*

***Not Represented:** Academy of Natural Sciences; Free Library of Philadelphia; Rosenbach Museum & Library.*

David Moltke-Hansen called the meeting to order at 3:32.

Minutes and Treasurer's Report. Upon motions duly made, seconded, and unanimously carried, the minutes of the March 16, 2005 and the Treasurer's Report (incorporated herein by reference) were accepted.

Discussion: Self-Assessment and Long Range Planning. Several PACSCL members reported on the progress on PACSCL's three current initiatives: consortial survey, OPAC/Z39.50, and GIS, as well as the possibility of collaboration among PACSCL and other library consortia, notably PALCI and PALINET. A meeting with these two consortia will be arranged for November; Robert Kieft, Terry Snyder, and Joan Decker, in addition to David Moltke-Hansen, will represent the PACSCL board. It was agreed that the executive committee should meet over the summer to consider long-range planning issues, followed by a longer meeting in September devoted entirely to the process.

Resolutions: Upon motions duly made, seconded, and unanimously carried, it was

RESOLVED, that the criteria for associate members presented by the Nominations and Governance Committee and endorsed by the Executive Committee be accepted;

RESOLVED, that the PACSCL committee roster for 2005-2006, as presented, be accepted;

RESOLVED, that a team of PACSCL board members meet with representatives of the boards of PALCI and PALINET to establish a framework for collaboration.

Member Announcements: Joan Decker reported that a prototype e-commerce photo archive site for the City of Philadelphia was online at <http://secure.phila.gov/photoarchive/> . Laura Blanchard reported on the successful 2005 National History Day/Philly initiative and reminded members that the 2006 theme is “Taking a Stand in History,” with the local competition now taking place over two days to accommodate the expected increase in participants. Janet Evans thanked David Moltke-Hansen, Elsa Atson, and Terry Snyder for their assistance at the recent meetings of garden librarians. Larry Alford reported on Temple’s new plans for its library, based on new resource allocations. He hopes for a focus among Philadelphia libraries on collaboration and collection sharing.

Next Meeting. The September meeting, which will focus on strategic planning, will have a different format -- an initial meeting together, followed by breakout sessions for committees.

There being no further business, the meeting was adjourned at 4:52 p.m.

Respectfully submitted,
Laura Blanchard
for the Secretary

PACSCL Strategic Planning Meeting 7/19/05 – Goals, Objectives, Tasks

AREA	GOAL/STRATEGIC OBJECTIVES	Projects in Process	Projects to be Begun
<p>Access: Expand public access to the rich cultural resources of PACSCL institutions</p>	<p>Encourage use of collections by providing enhanced electronic access to collection records</p>	<ul style="list-style-type: none"> • Collective electronic search capabilities for member online catalogs (OPAC/Z39.50) • Collaborate with other associations to set standards and develop priorities for collection care 	<ul style="list-style-type: none"> • Consortium-wide capability to search other electronic records such as funding aids, online exhibitions, digital collections (OAI)
	<p>Encourage use of collections by identifying and cataloging important hidden collections</p>	<ul style="list-style-type: none"> • Consortial survey 	<ul style="list-style-type: none"> • Cultural records management • Develop priorities and seek funding for cataloging and collection care
	<p>Encourage users to consider collections and resources in new ways</p>	<ul style="list-style-type: none"> • GIS portal planning grant 	<ul style="list-style-type: none"> • GIS portal implementation grant (following project completion)
<p>OUTREACH</p>	<p>Reach out to a local, regional, national, and international audience of scholars, tourists and lifelong learners</p>	<ul style="list-style-type: none"> • Participate in National History Day project 	<ul style="list-style-type: none"> • Build a more robust website • Identify key audiences • Build targeted programs to reach key audiences • Take leadership role in National History Day project

AREA	GOAL/STRATEGIC OBJECTIVES	Projects in Process	Projects to be Begun
GOVERNANCE: Create a sustainable business model for the organization	Build membership	<ul style="list-style-type: none"> Consider issue of associate memberships 	<ul style="list-style-type: none"> Publicize associate memberships and approach potential members Seek out two new full members
	Introduce dues increases on a sliding scale over several years	<ul style="list-style-type: none"> Increased to \$1,200/\$1,300/\$1,400 for 2005 	<ul style="list-style-type: none"> Additional increases?
	Develop new funding sources to build organizational capacity on an ongoing basis		<ul style="list-style-type: none"> Annual report and appeal to corporate donors [part of outreach, too?] Consider a PACSCL endowment?