



**Philadelphia Area Consortium of Special Collections Libraries**

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**FALL MEETING OF THE BOARD OF DIRECTORS**

**Wednesday, September 27, 2006, 3:30 p.m.**

**The Wagner Free Institute of Science, 1700 Montgomery Avenue, Philadelphia**

**A G E N D A**

Welcome / introductions

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**Minutes of a Meeting of the PACSCL Board of Directors  
Wednesday, June 7, 2006, 3:30 p.m., Delaware Art Museum**

*In attendance:* Lorena Boylan, Academy of Natural Sciences; Eric Pumroy, Bryn Mawr College; Sarena Fletcher, Delaware Art Museum; Susan Hengel, Hagley Museum & Library; Robert Kieft, Haverford College; David Moltke-Hansen, The Historical Society of Pennsylvania; Dan Elliott, Philadelphia Museum of Art; Margery Sly, Presbyterian Historical Society; Derick Dreher, Rosenbach Museum & Library; Caryn Carr, The State Library of Pennsylvania; Chris Densmore, Swarthmore College; Tom Whitehead, Temple University; Tim Murray, University of Delaware; David McKnight, University of Pennsylvania Library; Bente Polites, Villanova University; Lynn Dorwaldt, Wagner Free Institute of Science; Emilie Guthrie, Winterthur Museum, Garden & Library; Laura Blanchard and Christine Di Bella, PACSCL Staff.

David Moltke-Hansen called the meeting to order and introduced new members present. Danielle Rice, director of the Delaware Art Museum, welcomed members to the facility and expressed her pleasure at being part of PACSCL.

**Minutes and Treasurer's Report.** Caryn Carr asked that her title be amended in the March 15 minutes to Director of State Libraries. Upon motions duly made, seconded, and unanimously carried, the minutes, so amended, were accepted as was the treasurer's report.

Members reported on a number of current and potential initiatives:

- **OPAC/Z39.50 interface:** Wagner's ALEPH500 OPAC has gone into production; others are in process. Our consultant is beginning the process of linking the other libraries via the Z39.50 search interface.
- **OCLC/RLG Merger.** David Moltke-Hansen reported from the IRLA meetings that the RLG member have some concerns about the merger.
- **3Ps (PACSCL, PALCI, Palinet).** Bob Kieft reported out on conversations that had taken place among representatives of the three groups. These conversations are expected to result in a statement of purpose for interconsortial collaboration. He also reported on a collaborative grant proposal to LSTA to define the content of a digital collection for the study of Pennsylvania history, culture, and, society.
- **Deaccessioning Conference.** Derick Dreher reported on planning for this conference, scheduled for October, which would include case studies, professional groups' recommendations; strategies for developing institutional policies; and legal implications.
- **O.V. Catto/National History Day.** V. Chapman-Smith reported on the 2007 theme for National History Day: Triumph and Tragedy. The Philadelphia events will be held March 28-29. V. has written an article on O. V. Catto that will appear in the national curriculum guide. PACSCL is supporting both NHDPhilly and the O.V. Catto initiative, the latter with a selection of primary sources from member

collections online. For further information, see <http://www.nhdphilly.org> or <http://www.ovcatto.org/>

- **GIS.** PACSCL convened a small meeting of tourism professionals to discuss the potential of using handheld devices to access cultural information. Also in the planning stages is a volume building on the December 2005 conference.

**New Member/New Representative Orientation.** A remarkable number of PACSCL institutions have, or will have, new directors or representatives. They will need orientation to PACSCL – its history, its future, and the institution’s own history of participation in PACSCL. A number of good suggestions flowed from the discussion on this topic:

- Organize breakfast meetings. It is easier for many to find the time at the very beginning of the day.
- Approach new directors when they have been on board long enough to become familiar with their institutions but early enough that multiple priorities will not edge a PACSCL orientation aside.
- Develop an orientation packet / create a board manual
- Bring in new members or representatives as an annual “class.” Caryn Carr remarked that PALINET has a semi-formal orientation program
- Find a way to capture member organizations’ PACSCL histories -- such as projects in which they participated -- so that they can be transmitted to new directors or representatives
- Develop a small document placing PACSCL among the other consortia to which an institution might belong (e.g., PALCI, Palinet, IRLA, Museum Council, etc.)

In addition to steps being taken specifically for new directors/ reps, it was suggested that PACSCL seek additional ways to engage staff beyond the representatives.

**Strategic Planning: Research Collections.** Some issues to be considered include finding ways of linking digital collections; engaging other groups, such as teachers, to find out what they want; and being aware of what commercial operations such as “Archives Grid” or “ProQuest” are doing.

Respectfully submitted,  
Laura Blanchard for the Secretary

***Addendum:** in an e-mail following the quarterly meeting, Tom Whitehead also suggests continuing the policy of revolving the meeting locations; periodic update of the handout of PACSCL member descriptions; and packets of member materials maintained by the Executive Director for distribution to new members or reps.*

**PACSCL Executive Committee Meeting**  
**Tuesday, September 12, 2006, 3:30 p.m., HSP**  
**Notes in lieu of formal minutes**

*Present: Bob Kieft, Derick Dreher, Margery Sly, Laura Blanchard, V. Chapman-Smith, Eric Pumroy, Lynn Dorwaldt, David Moltke-Hansen, Joan Decker*

**“Join or Die” follow-up.** The group keyed in on one of the four recommendations – use of technology to share information about collections. Something along the lines of OAI or other resource discovery mechanism for non-catalog library items, archival items, museum objects was of interest to this group. We have a number of action items out of this conversation. Eric will contact PACSCL members who have both library and museum holdings to consider the state of the field. The group noted that there is nothing like PACSCL for museum folks locally, although there are organizations at the regional or state level. Bob will talk with his colleagues at PALCI and Palinet. Other stakeholders mentioned in connection with this (in addition to DVAG and the Museum Council) are PHMC, the Federation of Museums and Historic Organizations, the Mid Atlantic Association of Museums. The Western Pennsylvania Museum Council may be a resource. I have a note about “the Carnegie folks in Pittsburgh” but have lost my sense of its context. David McKnight at Penn may want to contribute to this.

***NEXT STEPS:** Eric and Bob have their conversations; we involve Museum Council and DVAG; then we plan a larger group meeting or community conversation, involving folks who self-identify as interested from the Join or Die list. [Still to be done] Laura needs to push out product from Join or Die to give rationale for contacting the folks about several things. [DONE]*

**Disaster Planning.** Joan gave the background on her interest (briefing with the managing director on Katrina responses prompted him to ask if there were a city-wide disaster plan for cultural assets; she sees an opportunity for broad education).

Several members referenced dPlan (<http://www.dplan.org/>)

Possible groups involved in a disaster planning conversation and/or planning a public event include individual institutions, PALCI, Palinet, the City, CCAHA, and NARA/the federal government. Bob reported that some PALCI institutions have plans; some don't; few if any are part of a network. About 2/3 have responded to an online survey. Next steps can include a workshop, then an ongoing structure for giving advice to those doing planning, then ongoing support for a networked response to disaster. PALCI's role: 1) help institutions develop plans; what to be saved first, what resources are available; 2) have an event; 3) build a network. Bob thinks Tom Claeson is interested in consulting with individual institutions [note: after the meeting Bob forwarded a notice about a December Palinet event on disaster planning]. CCAHA has developed a volunteer network for support.

Joan reported that CoSA, the Council of State Archives, was becoming more independent. Records were not in organizations' disaster plans prior to Katrina. The FEMA regional director will meet with Joan to look at working with local institutions. V. mentioned bringing cultural groups into a workshop in February – around 500-institutions – and developing plans for testing individual institutions' responses as well as coordinated responses. She remarked that a plan isn't particularly helpful until it's been tested and recounted her own agency's performance in a test and how it identified gaps in the planning.

Phone trees – need phone trees, need alternate numbers, what if the cell phones aren't working?

At the same time that we think about planning for catastrophes we need to respond to standard disasters. Need to think about digital resources in disaster plan, including offsite backup. Joan says the city is planning for three kinds of disasters as the most likely to happen in Phila – an ice storm, a biological event, and a reverse disaster that brings people streaming into the city.

If we have a conversation/event about a coordinated response to disaster: speakers could include FEMA, Ann Russell/NEDCC, Tom Claeson, Cathy Wilt; CCAHA, some Katrina recovery folks; a rep from a big insurance company (contact Scott DeHaven at CIGNA?) and an insurance broker.

A suggested approach: an “evacuation center” for manuscripts

Possible event sponsors: Commonwealth Libraries, Iron Mountain, Scott DeHaven/DVAG, an insurance company or two, Sungard

**Deaccessioning:** postponed to March, possibly to coincide with ALI-ABA meeting in Philadelphia. Good possibility that we can lock in the desired speakers. CLE okay. We must alert the folks we've already told about the October date. Laura has informed Chemical Heritage and we are substituting a Heritage Development event on that date.

**3Ps.** Bob Kieft explained the draft joint statement for PACSCL, PALCI, and Palinet. It is to be reviewed by the PALCI board next week. It was agreed to present the draft, if approved by the PALCI board, to the PACSCL board for endorsement.

**PACSCL bookkeeping outsourcing.** Derick Dreher presented a proposal from Your Part Time Controller to handle the bookkeeping for PACSCL. The Executive Committee agreed to recommend this to the Board.

### Treasurer's Report

Shown below is our statement of account as of July 31, 2006 and anticipated expenses for the rest of the year, as presented to the Executive Committee September 12, 2006..

Starting checking account balance, Jan 1, 2006: **\$35,997.72**

<b>Date</b>	<b>Item</b>	<b>Amount</b>
July 31	Bank balance	<b>48,414.26</b>
8/30/06	Deposit	7300.00
9/6/06	Deposit (checks in hand and ready to go to bank)	4259.45
	<b>TOTAL in bank (not incl. OPAC passthrough)</b>	<b>59,973.71</b>
	<b>Anticipated expenses, now through 12/31</b>	
	Blanchard Fees (5 mo @ \$2,166)	10,830
	NARA/NHD Philly	500
	Hartford General Liability (up from \$500)	1000
	D&O Liability	1737
	Blanchard anticipated total expenses for 2006	2,800
	GPCA membership	125
	Join or Die expense, addl	400
	James DeChurch (accountant)	635
		18,027
	Anticipated end balance, 12/31/06, if no additional programming takes place:	41,946.71
	Less starting balance	-35,997.72
	<b>Anticipated surplus</b>	<b>5,948.99</b>

Our money market fund balance as of June 30, 2006 was \$21,167.81.

At the meeting you will receive a copy of a proposal from Your Part Time Controller, Inc., to provide services to PACSCL at the rate of \$70/hour after an initial consultation that will cost in the range of \$250. This is not one of my core competencies and PACSCL will be better served, in my opinion, by outsourcing this function, freeing me for other work.

Respectfully submitted,  
 Laura Blanchard  
 For the treasurer

Text of September 9 e-mail from Frank Genieser, German Society of Pennsylvania

Hello Laura,

I am very pleased to tell you that Mr. William Lang, the recently retired head of the Rare Book Collection of the Philadelphia Free Library, has accepted the position of Librarian of the Joseph Horner Memorial Library of the Society. We expect to finalize the agreement this week and plan to begin to resume the operation of the library in the next few weeks. The Library Committee is prepared to work with Mr. Lang expeditiously. We are very happy and excited to have Mr. Lang, a person who is eminently qualified for the position and, I am sure, is also well known to you and David as well as the community of members of PACSCL.

Therefore, I am writing you with the request to now reconsider the application of the Joseph Horner Memorial Library of the German Society of Pennsylvania for Associate Membership with the Philadelphia Area Consortium of Special Collections Libraries at the next scheduled meeting of its Board of Directors.

We are also happy to tell you that the Society will hold the Joseph Horner Memorial Library Reopening Celebration in the afternoon of Sunday, November 5, 2006, and would be honored by your presence at this occasion.

Please inform us if our application can possibly be considered prior to this event. Membership in PACSCL would be an additional honor to celebrate at that time and give us significant opportunities to advance the vision of our program in the next year. As you know, we are striving hard to realize this.

Thank you for your consideration.

Frank

[Note: I've heard from Bill Lang 9/25: he expects to start work there October 2.]

## Interconsortial Collaboration in Pennsylvania

### Statement of Purpose

The Office of Commonwealth Libraries, Access Pennsylvania, PACSCL, PALCI, and PALINET were founded for their individual purposes and under various auspices to serve the library and related educational and cultural heritage communities in the Commonwealth and contiguous states. Programs for resource sharing, union listing and common cataloging services, technology deployment, training and support, the promotion of education, creating access to materials, professional development and networking, joint purchasing of materials, providing members a funding base for operations or special projects, and creating a forum for discussion, planning, or activism have informed the work of all these organizations.

Today, membership in these consortia overlaps to varying degrees, and the advent first of information sharing systems and later of technologies associated with digitized library content have created important challenges and opportunities for each group. These changes in the information landscape, together with the advent of such other information institutions as the Web and the search engines and user habits associated with it, have precipitated strategic planning discussions in each consortium of how to leverage local resources through sharing of knowledge and cooperative provision of services and infrastructure.

At this juncture, we ask how we can leverage our common interests and capabilities in order to make an effective case for broad (institutionalized, state) support for library collaboration in relation to cultural heritage, specifically in the context of developing digital resources and to benefit the educational, economic, and cultural environment in Pennsylvania. As we seek in our several ways to make resources available to the communities we serve, from kindergartners to graduate students, from independent learners to teachers and university professors to citizens and business communities, we propose to work together to build the resources and the resource-distribution or resource-access mechanisms that will bring Pennsylvania's intellectual and cultural resources to everyone in the Commonwealth.

### Vision Statement

We, the libraries, archives, museums, and state agencies represented by the Office of Commonwealth Libraries, Access Pennsylvania, PACSCL, PALCI, and PALINET recognize:

- that the system of information collection, discovery, and access must join the interests of all levels of education and all kinds of cultural heritage institutions so that everyone in Pennsylvania will be able to locate and use the information they need;



- that public and private institutions, foundations and corporations, and the various levels of government must cooperate to create and fund this system;
- that we have in place technical expertise, communication and information-sharing infrastructures, information systems, resource sharing models, and various funding streams;
- that the technologies exist and are developing which will allow us to create and distribute information about collections and collections themselves in digital form.

Given our mutual interests and overlapping memberships, we will collaborate to reduce unnecessary duplication of effort and will pool human, technical, collection, and fiscal resources to:

- build the digital library of Pennsylvania
- ensure the cataloging, access, and preservation of physical and digital collections
- create a cross-sectoral resource-sharing infrastructure that recognizes the different needs and traditions of the sectors
- deploy the various collections and services of public, private, research, school, college/university, historical, and museum institutions for the benefit of all levels of education and especially for bringing primary resources to bear on K-12
- work with such economic interests as tourism, business development, and knowledge industries to make historical and current resources available to them
- develop education efforts to inform our several publics and constituencies about the importance of this joint effort
- coordinate planning and programming in order to develop and share the expertise of the staffs of each consortium's member organizations
- seek funding from member institutions, foundations, and government agencies to promote the collection, organization, and preservation of, as well as access to, information in all formats.

### Implementation

To achieve this vision and implement these goals, the Executive Directors and Board Chairs of PACSCL, PALCI, and PALINET, together with the Directors of the Bureau of Library Development, the State Library, and Access Pennsylvania, as well as others chosen by them, will meet semiannually to discuss matters of mutual interest and to conduct interconsortial debriefings.

We will devote initial joint effort to the following three areas:

- digitization of library collections under the auspices of the Pennsylvania Advisory Committee for Collaborative Digitization (Tom Claerson, convener)
- professional development (Laura Blanchard, Barbara Cole, and Catherine Wilt will organize a committee or working group)
- sharing information on programs and events (explore possible use of the calendar at HSLC to centralize event coordination <http://calendar.hslc.org/we/>).

Memorandum

From: Derick Dreher

TO: Margery Sly and Dan Elliott

CC: Laura Blanchard, David Moltke-Hansen

RE: New Update on Deaccessioning Conference, with recommendations

DATE: September 25, 2006

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As you all know, I reported at the last full meeting of PACSCL's board in June that the deaccessioning conference planned for October 6 was "on target". Since that time, of course, much has changed, but I think we're now on track for a better organized conference in March 2007.

There are two salient points that have come out of conversations over the last few months:

- 1) The Art Law Institute of the American Bar Association (ALI-ABA) will be holding its annual conference in Philadelphia this spring. The conference is entitled "Legal Issues in Museum Administration." It will be held at the Franklin Plaza hotel from Wednesday, March 14 through Friday, March 16, 2007.

As we've discussed over the summer, there are a number of reasons right off the bat to want to associate our meeting with ALI-ABA: some of the same speakers will be in town, the audiences have some logical crossover, etc.

I have since spoken with Alexander Hart of ALI-ABA. I told him a) we wanted to be sure they knew about our plans so it wouldn't be a nasty surprise, or an unintended conflict with opening/closing ceremonies, etc.; b) we would conceivably be interested in cross-marketing the conferences; c) we would likely be amenable to folding our conference into theirs, or at least making it some official part of it. I made it clear that the decision was up to PACSCL's board and not me personally, and that if we folded the conference into theirs, we'd need assurance that PACSCL's core audience could attend without having to pay the ALI-ABA registration fees.

Alexander has also since met with the planning committee for the Philadelphia conference. The upshot is: a) they are quite pleased to learn of our plans, and appreciate the advance notice; b) they would be happy to cross-market the conferences (we can decide what that means—listing on their website, in various AAM publications, even list exchanges if we wish); c) they think it makes a great deal more sense to leave the conferences as two separate events.

Recommendation: Accordingly, ALI-ABA—and I—suggest that we select either Tuesday, March 13 or Saturday, March 17 for the PACSCL conference. I see advantages and disadvantages to both, and am pleased to throw that question to the PACSCL board (not to mention CHF's availability).

- 2) We can offer “Continuing Legal Education” credits (CLEs) to lawyers that attend our conference, and likely underwrite a good deal of the conference in that manner. I met with Carolyn Simon, who manages the Pennsylvania program (PACLE—a devilishly close acronym) for this national initiative. Based on my description of what we will offer, she has confirmed that it will be possible to offer CLEs.

CLE credits are earned based on full hours of discussion/meeting/presentation, less any breaks, etc. If our nine-hour day offers seven hours of talks, in other words, we can offer 7 CLE credits.

Lawyers must earn a certain number of CLE credits every quarter, and the hardest of these to get is the “ethics” credit. Cal thought we might be able to offer the ethics credit for at least part of our conference, which she said would almost guarantee as many lawyers as we want (in fact, she urged us to set the price high enough that we don’t pack the halls with “sleepers” who are up against the CLE quarterly deadline—there’s one April 30—who don’t care a hoot about the topic at hand.)

In order to offer CLE credits, the conference must be listed on the PACLE website and registration must be open to all those who wish to attend (within limitations of space, of course). PACLE will send staff to the event to check in those lawyers who desire CLE credits; they must sign in and out each time they enter/leave the room, provide ID and their PACLE number. (As an aside, I’m guessing there’s a good reason for treating them like children...) PACLE staff will also then handle all the reporting to the state, etc.

This service costs \$1,500 per day for an unlimited number of lawyers. However, we also have the option of paying \$75 per lawyer, with no minimum. Cal suggested we go with this latter route if we’re not sure how many lawyers will show up. Note that this is the fee that must be paid to PACLE; PACSCL would be at liberty to charge lawyers \$150 (or \$250 or \$500) to attend.

Recommendation: We offer CLE credits to a limited number of interested lawyers, including an ethics credit if possible, and do so at a price level high enough to subsidize the conference for PACSCL’s core audiences.

## **JOIN OR DIE?** Follow-up meeting

July 25, 2006

Laura Blanchard, Derick Dreher, Susan Glassman, Jeff Groff, Eric Pumroy

### **Meeting “product” – reports**

Laura will contact speakers to ask for revisions or approval to post the versions available now. She will also edit the breakout session reports lightly to remove references to individual speakers and will post them with the caveat that they are rough discussion notes.

We see the following as possible follow-up projects:

- **“Collections Central Reloaded”**: given the urgent need on the part of some members now that Guckelberger is retiring, it may be appropriate to revisit this issue on a short timeline. Rather than the Center City storage facility of highest caliber with a major CCAHA presence, and 100% of every institution’s desiderata as originally envisioned, a reasonably secure facility with reasonable climate control within reasonable distance of many Philadelphia area collecting institutions may be an acceptable alternative in the near to medium term; this is not an effort to supplant or derail CCAHA’s ongoing efforts to develop a long-term solution that meets the highest standards. We might call on PIDC for help in identifying an appropriate facility– such as another fur storage facility or a former refrigerated warehouse, etc. -- based on criteria less stringent than the original set, possibly developed by a working group in conjunction with CCAHA. To help with urgent needs, we might also query the PACSCL members or affiliates most likely to be able to take in orphan collections for the short run.
- **Use of technology to share information about programs.** This could embrace 1) an advance planning calendar to allow institutions to be aware of each others’ contemplated programming and to plan collaborative or complementary activities. This calendar would not be intended to announce, reserve or remind people about specific events and dates, but rather to convey the most general kind of information (“Rosenbach is planning a Lincoln exhibition in 2009 and APS is planning a Darwin exhibition”); 2) an inventory of public programming, both educational, especially K-12, programs directed to an adult audience, and/or the standard lectures and exhibitions; 3) some member-maintained central repository of member expertise; 4) a database of member staffs and key stakeholders. Any of these may be built de novo or built on a base of information available elsewhere (e.g., GPCA lists). Part of any such projects would involve an environmental scan to identify currently available resources which could be used or adapted for such a collaborative venture.
- **Use of technology to share information about collections.** The group considered a wide array of possibilities here, including finding a way for museums and especially historic sites to put up something analogous to collection

level records for resource discovery by a scholarly audience; extending the consortial survey approach to museums and historic sites; developing a “Heritage Center” or center for collections, either real or virtual; and several others. I asked for a volunteer to develop this further; Eric and Sue will collaborate on it. We did not discuss deaccessioning other than to note that a PACSCL-sponsored conference will take place on Friday, October 6 at the Chemical Heritage Foundation.

- **Develop communications tools** that will allow the three communities (PACSCL, MCP and DVAG) and others interested in the topics (e.g., media, tourism) to share information easily. One immediate short-term thought was for Laura to ask Kristen and Scott to reciprocate her addition of them to the PACSCL-L list (which I may have already done, but I can’t recall).
- [Note: This group did not talk about the administration/organization aspect of the conference. Others will have to address this. David? Derick? George? Comment....]

#### **Next steps:**

- Put “final product” (talks, power points, edited summaries, menu of next steps) online. Send e-mail to attendees encouraging them to sign up for one of the “next steps” projects we plan to work on (using a SurveyMonkey form I can put up) – and asking them to opt-out of the “listserv” if they are no longer interested. Laura will aggregate the responses so that we can organize initial meetings of the various working groups.
- Shop for a more robust list management program: Derick suggests “Constant Contact,” which the Rosenbach uses:<http://www.constantcontact.com/index.jsp>, or similar product. [Note: this is a good solution for email newsletters, but not listservs proper]

**Varia:** We discussed, albeit briefly, the need to re-establish a PACSCL professional development committee. I think everyone agreed that, although this is an important issue, it could be deferred for some weeks. It was also noted that this might be a good interconsortial committee, and I note after the fact that we might want to pull in PALINET as a partner.

## **Toward a community-wide disaster response for the Philadelphia area cultural community**

**August 31, 2006**

The purpose of this memo is to explore the possibility of a half-day conversation on disaster preparedness among members of the library, archival, and museum community and on behalf of other cultural institutions (the "Join or Die" group plus others) on Saturday, October 7, 2006.

This arises from conversations Joan Decker, Commissioner of Records, had with the managing director for the City of Philadelphia. She was describing some of the work of teams of professionals with government and cultural institutions after Katrina; how they found that some municipalities or organizations had discarded vital records rather than attempting to salvage them; what the impact will be when critical birth/death or land ownership records are not available to help survivors reclaim their lives; what the impact will be on a community if it loses a large part of its cultural heritage. The managing director asked what kind of collective response the Philadelphia culture community has planned; Joan then opened a conversation with David Moltke-Hansen.

Recognizing the leadership role of CCAHA in addressing this topic in the past, we want at the same time to move forward with some planning and to make certain CCAHA will be able to join as a lead partner when Ingrid Bogel returns from vacation. David has had some experience with formulating collaborative responses to disaster planning in both North Carolina and South Carolina and has in fact authored two articles on the subject: "Preservation Politics and Prospects in South Carolina," in *National Conference on the Development of Statewide Preservation Programs*, ed. By Carolyn Clark Morrow (Washington, DC: The Commission on Preservation and Access) and "Preservation Planning in South Carolina: Prospects in Perspective," *South Carolina Librarian*. David suggested that we have a community conversation involving the audiences of the three organizations – sponsored by PACSCL but in consultation with the Conservation Center for Art and Historic Artifacts and, if interested, PALINET. Because PACSCL has already reserved Ulliot Hall at Chemical Heritage Foundation for a two day conference that has shrunk to one day, we are suggesting Saturday, October 7.

Some topics can include formulating disaster preparedness plans; developing a community response to a potential disaster that befalls an individual institution or group of institutions; developing a communications network for effective and timely information sharing among cultural institutions and with city, regional, state, and federal emergency preparedness agencies. Such a community conversation might lead to an interconsortial approach to area funders to address this topic, building on work that CCAHA has already carried out.

*(continued next page)*

Other potential key contributors to such a conversation include:

- V. Chapman-Smith, NARA
- FEMA
- PEMA
- DRPA
- SEPTA
- AASLH/Hickory Hill (suggested David)
- CLIR – this may have the potential to be another report in the “burgundy book” series, unless one already exists

Next steps:

1. Exploratory conversations with Eric Pumroy, Bob Kieft, Ingrid Bogel, Cathy Wilt
2. If there is sufficient interest, involve the rest of the “Join or Die” planning team

Some financial/logistical details:

- Laura has alerted Chemical Heritage Foundation that we would like to keep our hold on October 7; they are happy to hold through the end of next week while we explore the possibilities. **UPDATE: I believe we all agreed that it would be difficult to put together a program by October 7.**
- “Join or Die” was a \$2,000 proposition, even with donated space. PACSCL will need to find supporting partners – CCAHA, Palinet, the City, NARA, etc. are all possibilities. (Laura suspects we have already strained the resources of the Museum Council and DVAG.) We will also need to contract for A/V (\$500). If this is a morning event, we can have a speaker’s lunch somewhere nearby

*--Laura Blanchard (lblanchard@pacscl.org)  
Joan Decker (joan.decker@phila.gov)  
David Moltke-Hansen (dmoltke@hsp.org)*